



RESUME TEMPLATE TIPS

Dear Job Seekers:

We are so happy you found our templates and downloaded one or more to get started. We know this can be an exciting time for some, and for others, it can be downright scary. We hope you can use these templates as a starting place to launch your job search in the right direction.

Each of our templates was created with you in mind.

- Our **templates are ATS friendly**, meaning they are easily searchable for the systems HR teams and recruiters use to manage their open jobs, and they are formatted in a way to let your experience and accomplishments shine!
- All **templates are easily customizable** to fit your needs. Feel free to change heading titles and add sections as needed.
- Our **templates were carefully crafted** focusing on design and usability to appeal to HR professionals and hiring managers

The next step is up to you. This is your chance to brag a little. Boast about your biggest and most important accomplishments. Show off those skills you have worked so hard to develop.

If you get stuck or if you have questions about how to best craft your resume, check out our blog and resources for more information. We update these sections of our website regularly so please check back often.

Good luck!

TalentID Group

RESOURCES

Top resources for job seekers:

- [Top 10 Common Resume Mistakes](#)
- [6 Ways to Make your Resume Shine](#)
- [TalentID's Top 5 LinkedIn Profile Tips](#)
- [Interview Preparation: How to Ace Your Next Interview](#)